

Notice of Directory Information Designations and Student Work

The District’s Student Records policy # 5500 includes a designation of the following student information as Directory Information that may be released without prior consent:

- Name
- School ID number, user ID, or other unique personal identifier used by a student, for purposes of accessing or communicating in electronic systems (Never to include a social security number or birthdate, and only if the unique personal ID cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the student’s identity.)
- Degrees and awards received
- Weight and height if a member of an athletic team
- Grade level
- Photograph, Video and Voice
- E-mail address
- Enrollment status
- Student Work

Parents and guardians may choose to **NOT ALLOW** Directory Information and Student Work to be shared by completing and signing the form below and returning it to their child’s school before October 1 of each year. A Withholding Consent Form must be completed each year if you wish to continue to not allow the release of your child’s directory information and work as listed above.

Please note that by choosing to Not Allow the Sharing of Directory Information and Work, your child’s information as listed above and student work WILL NOT BE INCLUDED in the publication of:

- *student awards and competitions*
- *team sports*
- *student plays and performances*
- *school newspapers*
- *classroom blogs*
- *student and class photos*
- *school yearbooks*
- *or any other District or classroom related events or projects.*

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Withholding Consent Form

Please be advised that I Object To The Release of Limited Directory Information and Work with regards to the student named below for the 2023-24 School Year.

_____ Student’s Name	_____ School	_____ Grade
_____ Parent/Guardian Signature		_____ Date
_____ Address	_____ City	_____ Phone Number