

FUND-RAISING PROPOSAL BY STUDENTS

531F

The following information must be submitted for approval by the School Principal prior to undertaking fund-raising projects for specific purposes. Student fund-raising proposals must be submitted fourteen (14) days prior to beginning an activity so that adequate review can take place. Upon receipt of the proposal, a recommendation supporting or not supporting the proposal will be provided.

Name of the group:

Name of advisor of the group:

Name of officer of group or club, indicating office held:

Purpose of the fund-raising (please use separate sheet if needed):

Description of the fund-raising activity (please use separate sheet if needed):

Role of school personnel and/or students in the fund-raising activities. Please note that written permission must be on file in the school before a student participates in a fund-raising project.

The following documentation must be attached:

- Budget outlining the disposition of funds to be raised
- List of dates, times, and locations of activities

By signing this proposal, you agree to abide by the terms of Clarkstown Central School District policies and regulations relating to fund raising, including but not limited to: Soliciting Funds From Students (Policy #1440), and Fund Raising Projects by Students (Policy #5310, Regulation #531).

Signature of Advisor of Club/Group

Date

Signature of Officer of Club/Group

Date

For Internal Use:

Proposal is Approved:

Proposal is Denied:

School Principal

Date

Reason for Denial: