Overview
This guide provides step-by-step instructions for students to login and access information through the eSD® Student Portal. The eSchoolData Student Portal makes it easy for students to view current academic information, allowing immediate access to grades, assignments, schedule, attendance and much more.

Logging In
All currently enrolled high school students will be provided with an eSD® Student Portal account. Please refer to your school’s website for an existing Student Portal Link. At any time, if you have any questions regarding your student portal account, please see your school counseling staff. The Student Portal can be accessed through the District website or it can be accessed directly through your web browser.

https://esdstudentportal.lhric.org/clarkstown

Log in using the following

User id: Student ID# (this can be found on your schedule, report card or progress report)

Password: ccsd100 (default password for first time log in)

Upon first login, change the password, **old password is ccsd100**
Getting Help

Once logged in to your Portal account, click the Help button in the upper right corner of any Student Portal screen to access the eSchoolData Student Portal F.A.Q.

The F.A.Q. provides students with answers to commonly asked questions.

Navigating the Portal

Once you have successfully logged into the student portal, your Profile page will display. Click a tab to access the corresponding information. All tabs may not be available, and their order may differ from these screenshots, depending upon your school’s use of the eSchoolData system.

Click the Attendance tab to view your Attendance. Attendance will display based on settings established by the
district. Click the **Print icon** to print your attendance.

Click the **Schedule** tab to view your schedule. Click the **Print icon** to print your schedule.
Click on the Report Card tab to view your report card. Click Print to print an unofficial Report Card directly from this screen.

Click on the Gradebook tab then click View Gradebook Assignments to view your class list and published assignment categories and assignments.

Once the Gradebook window opens, select the Marking Period (defaults to the current Marking Period) and click the course in the Class List you would like to view.

In the Class Work section, click the Expand icon next to an Assignment Category to display the published assignments in that category. The Teacher's Comment column will display assignment-specific comments. Click the Assignment Description icon to view the assignment description. Click the View Report link to view any Performance Reports posted by the teacher. Click Print Assignment to print the displayed assignments.
Click on the Progress Report tab to view your progress report. Click Print to print an unofficial Progress Report directly from this screen.